

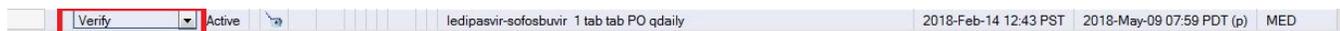
## Pharmacy – Dual Pharmacists Verification of a Medication Order

**Objective** – To document on the medication order when two pharmacists are required to verify certain medication orders

In certain facilities or departments there are policies in place that two pharmacists are required to verify certain orders as a “double check insurance” (e.g. pediatric orders). The following procedures will show how to verify the aforementioned orders without any disruptions on the MAR. Also it will not print any labels, nor will it prompt any nursing review after it’s finished. (Note: This process **DOES NOT APPLY** to chemotherapy orders)

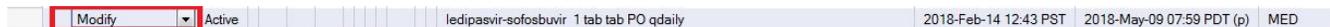
### Dual Pharmacists Verification of a Medication Order

1. In the Medication Manager action screen, select **Verify** to the order that requires dual pharmacists verification



2. Print a screen shot and retrieve from the printer
  - a. Press the PrtSc (Print Screen) key on your keyboard
  - b. Open Paint in Microsoft Windows
  - c. Press Ctrl (Control) and V together to paste the screen shot to Paint
  - d. Print the screen shot by using the Print function
3. Click **Apply** to verify order
4. Verify the order as per normal procedure (first pharmacist)
5. Click **OK** to finish verification
6. Click **Submit** to send the verified order for dispensing
7. Hand the screen shot printout to the second pharmacist for dual verification

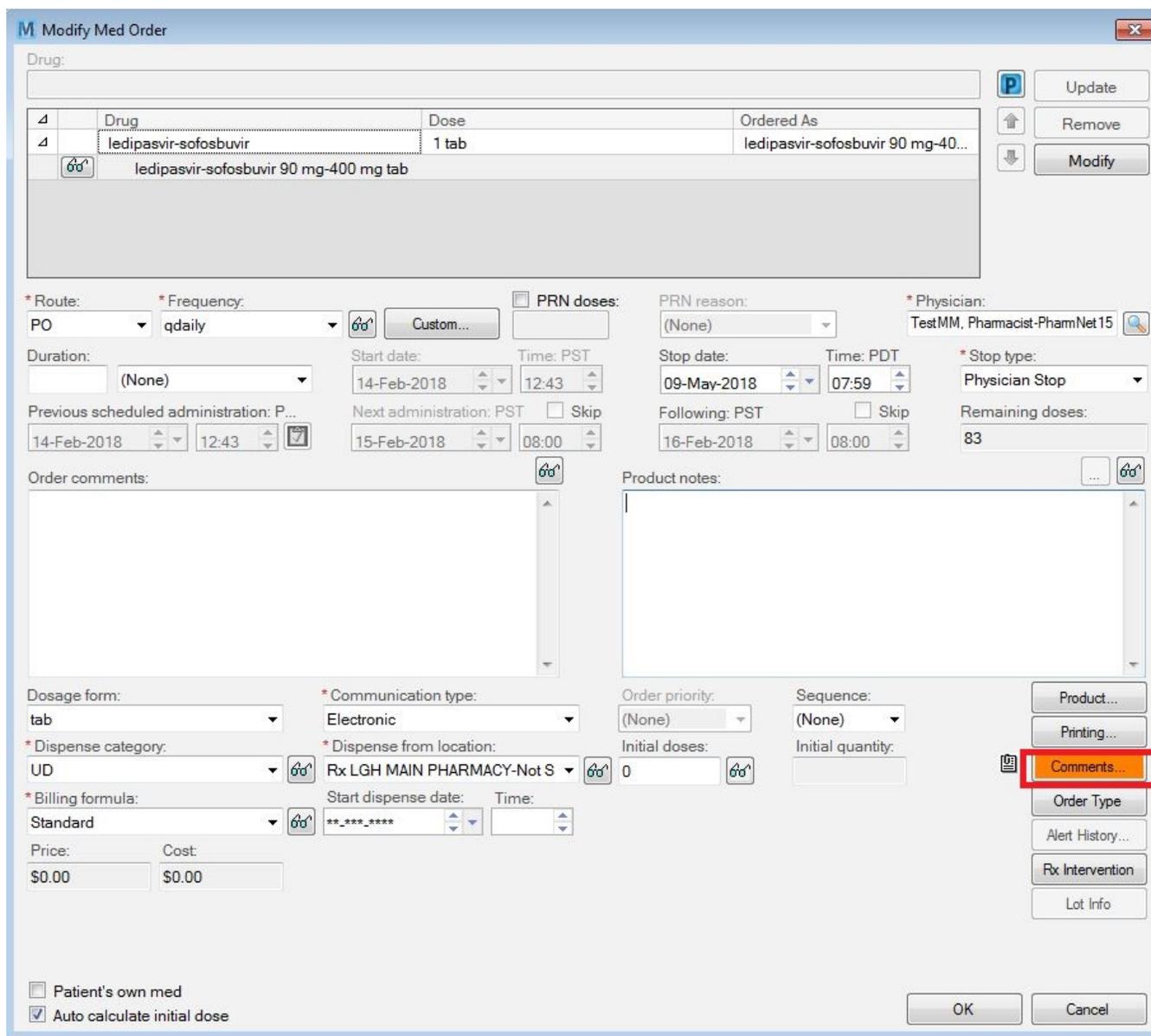
8. Second pharmacist to select **Modify** to the order in the Medication Manager action screen



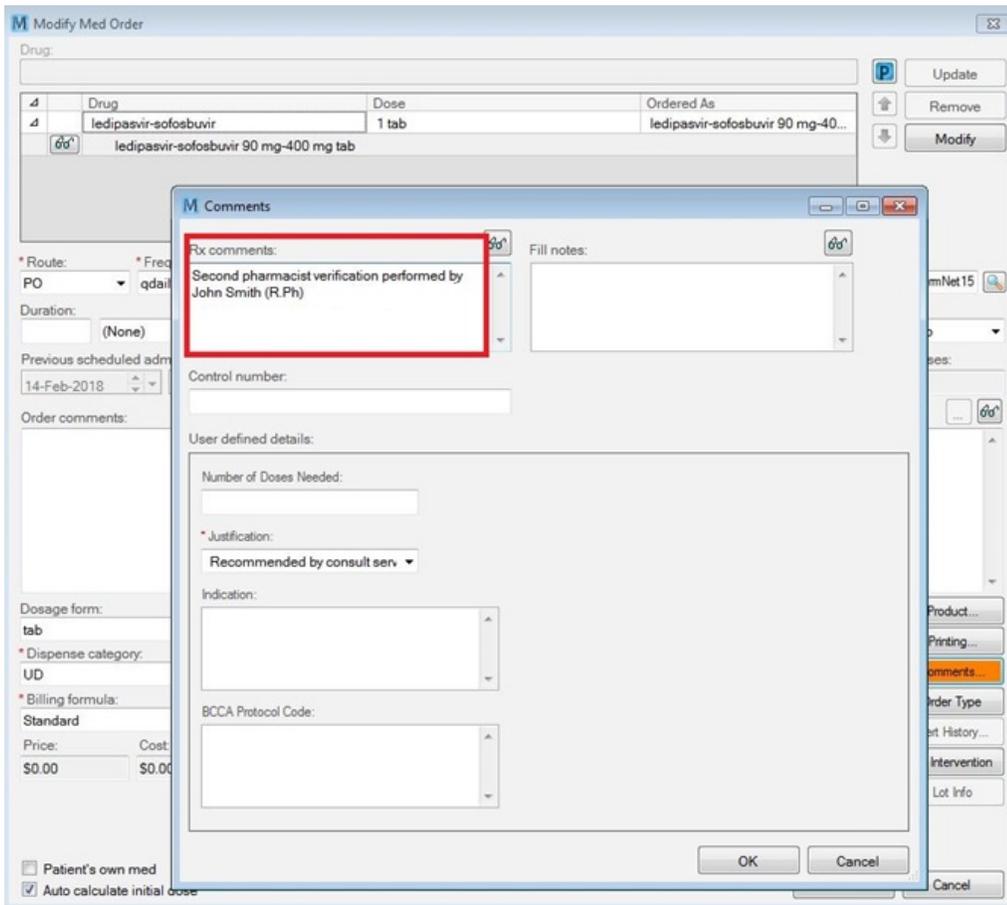
9. Click **Apply** to “modify” the order (to verify and to add comments on the order that two pharmacists verified the same order)

10. Verify the order as per normal procedure (second pharmacist)

11. Click **Comments**



12. In the Rx Comment section, type *Second pharmacist verification performed by* (Insert Name)



13. Click **OK** to finish Comments

14. Click **OK** to finish verification

15. Now the order has the  icon meaning it's ready to be submitted. Click **Submit** to commit the order



16. The order is now considered dual-verified by two pharmacists